3359-22-04 Contract professional grievance committee.

- (A) Membership.
 - (1) Composition and Eligibility.
 - (a) The contract professional grievance committee "CPGC" shall be comprised of seven members of the contract professionals at the university of Akron. Three of the members shall be elected by the contract professionals.

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three members, one for a one year term, two for two year terms. Term of office shall be "CPAC" appointment for one year and run simultaneously with "CPAC" membership and the university of Akron fiscal year.

(b) Thereafter, those members of the "CPGC" elected by the contract professionals, and those members of the "CPGC" appointed by the president shall serve two year terms. The member selected by the committee shall serve a one year term. Membership on the "CPGC" shall run concurrently with the fiscal year.

(3) Election/Appointment.

(a) The "CPGC" shall establish election procedures and conduct an annual election by June 10 of each year. Such procedures shall provide for a call for nominations from the contract professionals, which shall be sent at least three weeks prior to the elections. Each contract professional may submit for nomination the name of one contract professional, providing that persons cannot submit their

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(1) Membership on the "CPGC" is a right, privilege, and responsibility of members of the contract professionals ("CPAC"). Every effort will be made in the members' organizational units to adjust schedules or otherwise flexibly accommodate any disruptions caused by that person's membership.

- (2) Confidentiality shall be maintained at all times with regard to matters brought before the "CPGC". No member of the "CPGC" shall discuss matters presently before the "CPGC", or matters which have been previously brought before the "CPGC", except as necessary in the discharge of the "CPGC" responsibilities and functions. No member of the "CPGC" shall speak for the committee nor release written material, except as provided by the grievance procedure.
- (3) Members of the "CPGC" should exclude themselves from deliberation when conflicts of interest exist any participation in which a conflict of interes220.14 ae.-y

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(6) Meetings of the "CPGC" shall be confidential and closed to the public, except for those persons requested by the "CPGC" to participate in proceedings before the committee.

(C) Operating Procedure.

- (1) The "CPGC" may amend by simple majority vote of the full committee the grievance procedure or any of the provisions of sections a, b, and c 3359-22-04, subject to the approval of the president and board of trustees. Any such amendments must be published in the next release of the University of Akron "Faculty Handbook." forwarded through legal and human resources departments.
- (2) Robert's "Rules of Order" shall be the final authority in determining the process of conducting the affairs of the committee, except as otherwise stated herein.
- (3) At all times, a simple majority of the full committee shall be