3359-25-07 Unclassified classification plan.

(A) The university of Akron shall establish, modify, or repeal, by rule, a job classification plan for all positions, offices, and employments in the unclassified civil service.

(B) The university of Akron shall assign a classification title to each classification within the unclassified classification plan.

(C) The university of Akron shall assign each classification to a pay range.

(D) The university of Akron shall assign a numbering system for the classification process.

(E) The following are the classifications that the university of Akron shall assign all positions within the unclassified service.

The University of Akron
Unclassified Staff Classifications (Series 20000)

2000 Finance / Accounting Division

2100 Accounting Group

Grade:	**Job code:**	**Job title:**	**Flsa:**
118	22102	Inventory Accountant	Exempt
120	22103	Internal Auditor	Exempt
120	22105	Accountant	Exempt
120	22106	Budget Analyst	Exempt
119	22107	Budget Administrator Sr	Exempt
122	22108	Mgr Payroll	Exempt
123	22109	University Internal Auditor	Exempt
123	22110	Assoc Controller	Exempt

122	24507	Dir Special Projects	Exempt
125	24510		

5000 Facilities Management Division

5100 Facilities Management Administrative Group

Grade:	Job code:	Job title:	Flsa:
121	25101	Mgr Project Control Ctr	Exempt
121	25102	Mgr Construction	Exempt
121	25103	Mechanical Engineer	Exempt
121	25104	Electrical Engineer	Exempt
122	25105	Asst Dir Camp Plng & Space Utl	Exempt
121	25106	Asst Dir Grounds & Campus Srvs	Exempt
121	25107	Asst Dir Building Srvs	Exempt
122	25108	Assoc Dir Maintenance & Oper	Exempt
122	25109	Assoc Dir Energy Management	Exempt
124	25110	Dir Arch Srvs & Capital Plng	Exempt
123	25111	Assoc Dir Physical Fac Admin	Exempt
124	25113	Dir Physical Facilities	Exempt
124	25114	Dir Arch Design & Construction	Exempt
120	25115	Mgr Physical Facilities	Exempt
120	25116	Campus Planner	Exempt
121	25117	Staff Architect	Exempt

6000 Public Safety Division

6200 Police Group

120	27301	Coord Grad Stu Fin Aid	Exempt
119	27302	Asst Dir Stu Financial Aid	Exempt
120	27303	Assoc Dir Stu Financial Aid	Exempt
122	27304	Sr Assoc Dir Stu Fin Aid-Adm	Exempt
125	27305	Dir Stu Financial Aid	Exempt
122	27306	Assoc Dir Stu Fin Aid-Sys Adm	Exempt

7400 Registrar's Office

Grade:	**Job code:**	**Job title:**	**Flsa:**
119	27401	Coord Degree Audit Reporting Sys	Exempt
119	27402	Coord Transfer Admissions	Exempt
120	27403	Asst University Registrar	Exempt
122	27404	Assoc University Registrar-Sys	Exempt
125	27405	University Registrar	Exempt
122	27406	Assoc Univ Registrar-Oper	Exempt

7500 Student Activities Group

Grade:	**Job code:**	**Job title:**	**Flsa:**
118			

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119	27508	Asst Dir Greek Life	Exempt
121	27509	Sr Assoc Dir GSC Programs & Events	Exempt
124	27510	Dir GSC	Exempt
125	27511	Asst Dean Student Life	Exempt
124	27512	Dir Res Life & Housing	Exempt
124	27513	Dir Health Srvs	Exempt
119	27514	Coord Health Educ & Wellness	Exempt
120	27515	Asst Dir Aquatics Facilities	Exempt
122	27517	Assoc Dir Rec & Wlns Srvs Oper	Exempt
123	27518	Sr Dir Student Life & Enr Mgmt	Exempt
119	27519	Mgr Aquatic Programming	Exempt
118	27520	Coord Student Union Operations	Exempt
124	27522	Dir Student Rec & Wellness Ctr	Exempt
119	27523	Asst Dir Student Union Conference Center	Exempt
119	27524	Asst Dir Maintenance & Technology	Exempt
122	27526	Assoc Dir Rec & Wlns Srvs Prog	Exempt
120	27527	Asst Dir Fitness & Wellness	Exempt
120	27528	Asst Dir Rec & Wlns Supp Srvs	Exempt
120	27529	Asst Dir Rec & Wlns Srvs Fac	Exempt
119	27530	Mgr Marketing & Special Projects	Exempt
119	27531	Mgr Outdoor Adventure	Exempt
119	27532	Mgr Intramural Sports & Camps	Exempt
119	27533	Mgr Wellness	Exempt
119	27534	Mgr Fitness	Exempt
119	27535	Mgr Aquatic Operations	Exempt

119	27536	Mgr Membership	Exempt
121	27537	Mgr Information Systems	Exempt
119	27538	Mgr Maintenance	Exempt
118	27539	Coord Group Exercise & Incentive Progs	Exempt

118	27614	Adm Couns & Coord Stu Act-Wayne	Exempt
121	27615	Assoc Dir Admissions	Exempt
119	27617	International Admissions/Budget Administrator	Exempt
120	27618	Mgr Stu Recruiting & Comm Rel	Exempt

122	27717	Dir Multicultural Development	Exempt	
119	27718	Coord Residence Life	Exempt	
120	27719	Coord Acad Advising-Athletes	Exempt	
119	27720	Recruiter/Asst Coach	Exempt	
24	88603	Acad Monitor-Nursing	639.119	

116	27802	Coord Video	Exempt
117	27803	Mgr Ticket Office	Exempt
118	27804	Dir Athl Fan Dev & Ticket Opns	Exempt
117	27805	Equipment Mgr	Exempt
118	27806	Asst Dir Athletics Media Rel	Exempt
118	27807	Asst Athletics Trainer	Exempt
119	27808	Assoc Dir Athletics Med Rel	Exempt
120	27809	Dir Sports Medicine	Exempt
121	27810	Asst Athletics Dir Media Relations	Exempt
121	27811	Asst Athletics Dir For Facilities & Oper	Exempt
122	27812	Assoc Athletics Dir External Relations	Exempt
122	27813	Assoc Athletics Dir Business	Exempt
123	27814	Sr Assoc Athletics Dir/SWA	Exempt
114	27816	Asst Equipment Mgr	Exempt
121	27817	Asst Athletics Dir For Compliance	Exempt
118	27818	Coord Athletics Games & Oper	Exempt
119	27819	Mgr Athletics Field House	Exempt
117	27820	Asst Dir Marketing & Promotions	Exempt
118	27821	Coord Athletics Field House Operations	Exempt
118	27822	Dir Athletics Special Events & Corporate Sales	Exempt
122	27823	Sr Assoc Athletics Dir External Relations	Exempt
120	27824	Dir Marketing & Promotions	Exempt
117	27825	Asst Dir Ticket Operations	Exempt
117	27826	Asst Dir Marketing Promotions & Fan Development	Exempt

121	28119	Dir New Stu Orientation	Exempt
123	28120	Asst Dean University College	Exempt
120	28121	Dir Academic Support, A&S	Exempt
120	28122	Dept Budget/Fiscal Admin Sr	Exempt
122	28123	Asst Dean Law Adm & Fin Aid	Exempt
122	28124	Asst To VP/Fo Cap Pln & Fac Mgt	Exempt
122	28125	Asst To VP For Res & Dean, Grad Sch	Exempt

888	28214	Assoc Dir Center Child Development	Exempt

8300 College Student Service Group

Grade:	**Job code:**	**Job title:**	**Flsa:**
117	28302	Intake Spec	Exempt
119	28303	Supv Development Srvs	Exempt
118	28304	Coord Women In Engr Prog	Exempt
120	28305		

120	28324	Dir CBA Career Ctr	Exempt

119	28509	Engineering Technician Sr	Exempt
122	28510	Mgr Nuclear Magnetic Resonance Ctr	Exempt
120	28511	Asst Mgr Applied Polymer Rsch	Exempt
121	28512	Asst To Director IPE	Exempt
122	28513	Mgr NMR Lab	Exempt
123	28514	Mgr Applied Polymer Research	Exempt
120	28516	Electronic Specialist	Exempt
119	28517	Laboratory Glassblower	Exempt
119	28518	Polymer Characterization Spec	Exempt
888	28519	Assoc Research Scientist	Exempt
120	28520	Dir Electrical & Computer Engr Tech Srvs	Exempt
120	28521	NMR Electronic Spec	Exempt
122	28522	Mgr GIS Research	Exempt
120	28523	Mgr Field Station	Exempt
121	28524	Research & Instructional Support Engineer	Exempt

8600 Arts/Special Events Group

Grade:	**Job code:**	**Job title:**	**Flsa:**
119	28601	Dir University Art Galleries	Exempt
118	28602	Dir/Choreographer Ohio Ballet	Exempt
124	28603	Exec Dir Performing Arts Hall	Exempt
120	28604	Mgr Dance Institute	Exempt
119	28605	Mgr Sales/ PAH	Exempt
120	28606	Mgr Technical Srvs PAH	Exempt

119	28607	Dir Technical, Dance & Theatre Prod	Exempt
123	28608	Managing Director	Exempt

8700 College/School Program Group

Grade:	**Job code:**	**Job title:**	**Flsa:**
118	28701	Dir SIFE	Exempt
118	28702	Coord Academic Prog	Exempt
119	28703	Dir SBDC/Counselor	Exempt
120	28704	Project Dir-Social Work/Grants	Exempt
121	28705	Dir Program Nutrition Intervention	Exempt
120	28707	Dir Polymer Training Ctr	Exempt
120	28708	Coord Clinic Individual & Family Counseling	Exempt
120	28709	Coord Critical Skills World Civ	Exempt
120	28710	Coord Medical Tech Prog	Exempt
120	28711	Coord Nursing Outreach Prog	Exempt
120	28712	Coord Off Campus Credit Prog	Exempt
120	28713	Dir Cont Educ & Prog Dev-Wayne	Exempt
120	28714	Dir Training & Spec Prog-Wayne	Exempt
120	28715	Coord Early Childhood Srvs	Exempt
120	28716	Coord Developmental Prog	Exempt
120	28717	Coord Academic Developmental Prog	Exempt
120	28718	Asst Dir Undergraduate Prog	Exempt
120	28719	Asst Dir Inst Applied Politics	Exempt
121	28720	Asst Dir Legal Clinic	Exempt
121	28721	Dir Instructional Technology	Exempt

121	28722	Asst Dir Inst For Global Busn	Exempt
122	28723	Asst Dean Adm & Strat Init	Exempt
121	28724	Asst Dir Developmental Prog	Exempt
122	28725	Dir Nurse Anesthesia Track	Exempt
122	28726	Dir Ctr For Organizational Development	Exempt
123	28727	Sr Dir Bus Oper & Fin - Wayne	Exempt
123	28728	Dir Institute For Global Bus	Exempt
119	28730	Asst Dir School Of Art	Exempt
118	28731	Coord External Programs-PAH	Exempt
118	28732	Law Stu Recruiter	Exempt
119	28733	Education Spec	Exempt
118	28734	Asst Dir A&S Career Prog	Exempt
120	28735	Coord Acad Achievement Prog	Exempt
118	28736	Counselor Academic Achievement Prog	Exempt
119	28737	Coord Upward Bound Prog	Exempt
118	28738	Coord Internships	Exempt
118	28739	Coord Prog	Exempt
123	28740	Dir Academic Achievement Prog	Exempt
121	28741		

9200 Athletic Group

Grade:	Job code:	Job title:	Flsa:
999	29201	Asst Track Coach	Exempt
999	29202	Assoc Head Football Coach	Exempt
999	29203	Asst Baseball Coach	Exempt
999	29204	Asst Cheerleading Coach	Exempt
999	29205	Asst Golf Coach	Exempt
999	29206	Asst Track & Field Coach	Exempt
999	29207	Asst Football Coach	Exempt
999	29208	Asst Head Football Coach	Exempt
999	29209	Asst Men’s Basketball Coach	Exempt
999	29210	Asst Men’s Soccer Coach	Exempt
999	29211	Asst Softball Coach	Exempt
999	29212	Asst Strength & Cond Coach	Exempt
999	29213	Asst Women’s Basketball Coach	Exempt
999	29214	Cheerleading Coach	Exempt
999	29215	Diving Coach	Exempt
999	29216	Head Men/Women’s Track Coach	Exempt
999	29217	Head Baseball Coach	Exempt
999	29218	Head Basketball Coach	Exempt
999	29219	Head Football Coach	Exempt
999	29220	Head Golf Coach	Exempt
999	29221	Head Men’s Soccer Coach	Exempt
999	29222	Head Strength & Cond Coach	Exempt

999	29223	Head Volleyball Coach	Exempt
999	29224	Head Women’s Basketball Coach	Exempt
999	29225	Head Women’s Softball Coach	Exempt
999	29226	Head Women’s Swimming Coach	Exempt
999	29227	Head Women’s Tennis Coach	Exempt
999	29228	Asst Diving Coach	Exempt
999	29229	Asst Football Coach, Def Coord	Exempt
999	29230	Asst Track/Cross Country Coach	Exempt
999	29231	Asst Volleyball Coach	Exempt
999	29232	Golf Coach	Exempt
999	29233	Head Softball Coach	Exempt
999	29234	Head Men’s Basketball Coach	Exempt
999	29235	Dance Team Coach	Exempt
999	29236	Asst Women's Soccer Coach	Exempt
999	29237	Asst Women's Swim Coach	Exempt
999	29238	Head Women's Soccer Coach	Exempt
999	29239	Asst Tennis Coach	Exempt
999	29240	Men's Basketball Coach	Exempt
999	29241	Athletic Tutor	Exempt
999	29242	Athletics Learning Specialist	Exempt
999	29243	Asst Football Coach, Off Coord	Exempt
999	29244	Coord Football Operations	Exempt
999	29245	Athletics Video Operations Technician	Exempt
999	29246	Head Cheerleading Coach	Exempt
999	29256	Assoc Head Men’s Basketball Coach	Exempt

999	29257	Dir Men’s Basketball	Exempt

9300 Ungraded Intern Group

Grade:	**Job code:**	**Job title:**	**Flsa:**
999	29301	Athletics Media Rel Intern	Exempt
999	29302	Facilities & Oper Intern	Exempt
999	29303	Athletics Mktg/Promotions Intern	Exempt
999	29304	Psychology Intern	Exempt
999	29305	Athletics Ticket Office Intern	Exempt
999	29306	Athletics Intern	Exempt
999	29307	Athletics Field House Intern	Exempt
999	29308	OSLI Intern	Exempt
999	29309	Athl Business Office Intern	Non-exempt

9400 Ungraded Aerospace/Military Science Group

Grade:	**Job code:**	**Job title:**	**Flsa:**
999	29401	Asst Info Mgt Officer	Exempt
999	29402	Asst Recruiting Officer	Exempt
999	29403	Asst Regional Dir, Admissions	Exempt
999	29404	Recruiting/Oper/Mktg Officer	Exempt
999	29405	Regional Admissions Officer	Exempt
999	29406	Supply Custodian	Exempt
999	29407	Recruiter	Exempt
999	29408	Personnel Officer-Aerospace	Exempt
999	29409	National Guard Recruiting	Exempt

999	29410	NCOIC/Information Management	Exempt
999	29411	NCOIC/Administration	Exempt
999	29412	NCOIC/Personnel	Exempt
999	29413	Military Personnel Clerk	Exempt
999	29414	Educ Officer & Unit Recruiting Officer	Exempt
999	29415	Duty Officer	Exempt

9500 Ungraded Research/Scientists/Fellows Group

Grade:	**Job code:**	**Job title:**	**Flsa:**
999	29501	Coord Central Reg Res-IHSP	Exempt
999	29502	Field Supervisor-IHSP	Exempt
999	29503	Interviewer/Tracker-IHSP	Non-exempt
999	29504	Postdoctoral Fellow	Exempt
999	29505	Postdoctoral Research Assoc	Exempt
999	29506	Postdoctoral Research Fellow	Exempt
999	29507	Regional Coordinator-IHSP	Exempt
999	29508	Research Asst	Non-exempt
999	29509	Research Assoc I-IHSP	Exempt
999	29510	Research Assoc	Exempt
999	29511	Research Asst II-IHSP	Non-exempt
999	29512	Research Scientist	Exempt
999	29513	Research Asst III-IHSP	Exempt
999	29514	Research Fellow	Exempt
999	29515	Research Technician	Non-exempt
999	29516	Sr Research Assoc-IHSP	Exempt

999	29517	Sr Research Assoc	Exempt
999	29518	Visiting Research Assoc	Exempt
999	29519	Visiting Research Scientist	Exempt
999	29520	Visiting Scholar	Exempt
999	29521	Visiting Scientist	Exempt
999	29522	Visit Distinguished Scientist	Exempt
999	29523	Research Scholar	Exempt
999	29524	Sr Fellow, ILSD&G	Exempt
999	29525	Fellow, ILSD&G	Exempt
999	29526	Fellow, RC Bliss Inst Appl Pol	Exempt
999	29527	Life Fellow	Exempt
999	29528	Adjunct Fellow	Exempt
999	29529	Visiting Research Scholar	Exempt
999	29530	Research Assoc-Biomedical Engr	Exempt
999	29531	Research Assoc-Geology	Exempt
999	29532	Teaching Fellowship	Exempt
999	29533	Asst To Dir Akron Global Polymer Academy	Exempt
999	29534	Asst to Assoc Dir AGPA	Exempt
999	29535	Mgr Wright Center	Exempt
999	29536	Fellow	Exempt
999	29537	AGPA Content Specialist	Exempt
999	29538	Sr Research Scholar	Exempt
999	29539	Facility Technician	Exempt
999	29540	Project Director-IHSP	Exempt

999	29541	Session Supervisor	Non-exempt

9600 Ungraded Special Events/Services Group

Grade:	**Job code:**	**Job title:**	**Flsa:**
999	29601	Accompanist	Non-exempt
999	29602	Announcer	Exempt
999	29603	Art Model	Non-exempt
999	29604	ASL Model	Non-exempt
999	29605	Consultant	Exempt
999	29606	ASL trainer	Non-exempt
999	29607	Curator	Exempt
999	29608	Facilitator	Non-exempt
999	29609	Interpreter	Non-exempt
999	29610	Musician	Exempt
999	29611	Notetaker	Non-exempt
999	29612	Prod Asst	Non-exempt
999	29613	Prod Asst-Costume	Non-exempt
999	29614	Prod Asst-Technical	Non-exempt
999	29615	Asst to Costume Designer	Non-exempt
999	29618	Office Aide	Non-exempt
999	29619	Test Proctor	Non-exempt
999	29620	Test Rater	Non-exempt
999	29621	Textbook Reader	Non-exempt
999	29622	Events Asst	Non-exempt
999	29623	Speaker	Exempt

999	29624	Nurse Practioner-Nursing	Exempt
999	29625	Nurse Tutor	Non-Exempt
999	29626	Project/Grant Consultant	Exempt
999	29627	Transcriber	Non-exempt
999	29628	Project/Grant Consultant	Non-exempt
999	29629	Band Assistant	Exempt
999	29630	Artist in Residence	Exempt

9700 Ungraded University Programs Group

Grade:	**Job code:**	**Job title:**	**Flsa:**

999	29717	Tutor/Counselor-AAP

999	29809	Office Tech Spec-IS	Non-exempt
999	29810	Principal Investigator	Exempt
999	29811	Project Mgr	Exempt
999	29812	Recruiter/Advisor Nursing	Exempt
999	29813	Rifle Coach	Exempt
999	29814	University Physician	Exempt
999	29815	Massotherapist	Non-exempt
999	29816	Coord Hearing Aid Dispensary	Exempt
999	29819	Dir Tech Prep	Exempt
999	29821	Archaeologist	Exempt
999	29824	Community Development Specialist	Exempt
999	29825	Dir McNair Scholars Prog	Exempt
999	29826	Asst to VP Stu Aff for Org Dev	Exempt
999	29827	Animal Caretaker	Non-exempt
999	29828	Project Training Consultant	Exempt
999	29829	Coord Marketing & Outreach	Exempt
999	29830	Asst to Assoc VP Enrollment Services	Exempt
999	29831	Asst to Assoc VP & Dean Student Life	Exempt
999	29832	Dir Small Business Development Center	Exempt
999	29833	Coord Training SBDC	Non-exempt
999	29834	Counselor Small Business	Exempt
999	29835	Asst to VP Public Affairs & Development	Exempt
999	29836	Dir Miller-Becker Institute	Exempt
999	29837	Asst to Dean	Exempt

999	29838	Communications Coord	Exempt
999	29839	Asst Dir CCM	Exempt
999	29840	Coord Service Learning	Exempt
999	29841	Student Teaching Liaison	Non-exempt
999	29842	Clinical Audiologist	Non-exempt
999	29843	Student Liaison	Non-exempt
999	29844	Coord Distance Learning	Exempt
999	29845	Dir Advising	Exempt
999	29846	Coord American Sign Language	Exempt
999	29847	Visiting Artist	Exempt

Grade:	**Job code:**	**Job title:**	**Flsa:**
999	29900	Food Utility Worker	Non-exempt
999	29901	Food Production Worker	Non-exempt
999	29902	Team Coord Dining Services	Non-exempt
999	29903	Utility Worker	Non-exempt
999	29908	Printing Assistant	Exempt
999	29910	Field Service Worker – Parking	Non-exempt
999	29915	Athletics Assistant	Non-exempt
999	29916	Mgr Athletics Study Table	Non-exempt
999	29921	PBX Programmer	Non-exempt
999	29922	Telecommunications Administrator	Non-exempt
999	29923	Telecommunications Assistant	Non-exempt
999	29925	Supv Recreation Facility	Non-exempt
999	29926	Recreation Program Specialist	Non-exempt

999	29971	Technical Spec-Wayne College	Non-exempt
999	29972	Computer Tech-Wayne College	Non-exempt
999	29973	Office Assistant-WC	Non-exempt
999			

222	T23401	Mgr Distributed Tech Srvs	Exempt
223	T23402	Asst Dir Enter Hardware Oper	Exempt
221	T23411	Mgr Software Training Srvs	Exempt
220	T23412	BI Tool Trainer	Exempt
220	T23413	Administrative Systems Trainer	Exempt
219	T23414	Tech Support & Off Sys Trainer	Exempt
220	T23415	Courseware Trainer	Exempt
220	T23416	Research Applications Trainer	Exempt
221	T23417	Coord UA Computer Lab Srvs	Exempt
220	T23418	Learning Technology Specialist	Exempt
220	T23419	Mgr Tech Learning Support Ctr	Exempt

3500 Network & Telecomm Group

223	T23502	Asst Dir Network Services	Exempt
223	T23503	Asst Dir Inter & Srv Sys Srvs	Exempt
222	T23504	Lead Lan Administrator	Exempt

3800 Media Services Group

222	T23815	Mgr Distributed Educ Fac	Exempt

3900 Inst Planning, Anly, Reporting & Data

Grade:	**Job code:**	**Job title:**	**Flsa:**
223	T23904	Assoc Dir Inst Assessment	Exempt
221	T23905	Assessment Research Assoc	Exempt
223	T23907	Assoc Dir Fiscal & Policy Anly	Exempt

Effective: November 27, 2006

Certification: _____
Ted A. Mallo
Secretary
Board of Trustees

Prom. Under: R.C. 111.15

Rule amp.: R.C. 124.14, 3359.03

Statutory authority: R.C. 3345.31, 3359.01

Prior Effective Date: 4/15/00, 6/21/01, 8/15/01, 10/24/01, 11/24/01, 5/24/02, 10/28/02, 11/23/02, 1/17/03, 2/22/03, 3/20/03, 5/23/03, 6/30/03, 1/16/04, 06/11/04, 08/20/04, 9/26/04, 10/7/04, 12/2/04, 12/13/04, 2/12/05, 3/31/05, 5/28/05, 7/3/05, 09/02/05, 10/28/05, 10/30/05, 1/30/06, 02/06/06, 4/27/06, 7/2/06, 9/7/06, 10/13/06, 11-13-06