

**3359-25-07   Unclassified classification plan.**

- (A) The university of Akron shall establish, modify, or repeal, by rule, a job classification plan for all positions, offices, and employments in the unclassified civil service.
- (B) The university of Akron shall assign a classification title to each classification within the unclassified classification plan.
- (C) The university of Akron shall assign each classification to a pay range.
- (D) The university of Akron shall assign a numbering system for the classification process.
- (E) The following are the classifications that the university of Akron shall assign all positions within the unclassified service.

**The University of Akron  
Unclassified Staff Classifications (Series 20000)**

**2000 Finance / Accounting Division**

2100 Accounting Group

<b>Grade:</b>	<b>Job code:</b>	<b>Job title:</b>	<b>Flsa:</b>
118	22102	Inventory Accountant	Exempt
120	22103	Internal Auditor	Exempt
120	22105	Accountant	Exempt
120	22106	Budget Analyst	Exempt
119	22107	Budget Administrator Sr	Exempt
122	22108	Mgr Payroll	Exempt
123	22109	University Internal Auditor	Exempt
123	22110	Assoc Controller	Exempt

126	22111	Assoc VP/Controller	Exempt
122	22112	Asst Controller	Exempt
124	22114	Dir Off Res Anly & Budget	Exempt
121	22115	Accountant Sr	Exempt
121	22116	Budget Analyst Sr	Exempt
888	22117		

120	22302	Coord Contracting/Insurance	Exempt
121	22303	Contract Compliance Officer	Exempt
123	22304	Assoc Dir Purchasing	Exempt
125	22305	Dir Purchasing	Exempt

2500 Dining Services Administrative Group

<b>Grade:</b>	<b>Job code:</b>	<b>Job title:</b>	<b>Flsa:</b>
120	22501	General Mgr Martin Univ Ctr	Exempt
120	22502	Asst Dir Univ Dining Srvs	Exempt
122	22504	Dir University Dining Srvs	Exempt
119	22505	Mgr Crystal Room Oper	Exempt

2700 Auxiliary Services Group

<b>Grade:</b>	<b>Job code:</b>	<b>Job title:</b>	<b>Flsa:</b>
121	22701	Dir Parking Srvs	Exempt
121	22702	Dir Printing Srvs	Exempt
126	22703	Assoc VP Auxiliary Enterprises	Exempt
123	22704	Dir Marketing & Retail	Exempt
121	22705	Asst Dir PFOC Business Oper	Exempt
124	22801	Dir Telecom Services	Exempt
120	22802	PFOC Budget/Fiscal Administrator	Exempt

2900 Quaker Hotel Group

<b>Grade:</b>	<b>Job code:</b>	<b>Job title:</b>	<b>Flsa:</b>
999	22901	Front Desk Clerk	Non-exempt

999	22902	Night Auditor	Non-exempt
999	22903	Front Desk/Reservation Mgr	Exempt
999	22904	Hotel Housekeeping Attendant	Non-exempt
999	22905	Supv Housekeeping	Exempt
999	22906	General Manager – Quaker	Exempt
999	22907	Hotel Accountant	Exempt
999	22908	Bellman/Shuttle Driver	Non-exempt
999	22909	Shift Leader-Hotel Housekeeping	Non-exempt

### **3000 Information Technology Division**

#### 3100 Information Services Administrative Group

<b>Grade:</b>	<b>Job code:</b>	<b>Job title:</b>	<b>Flsa:</b>
122	23119	Asst To The VP/CIO Budget	Exempt
119	23125	Supv Computer Solutions	Exempt
118	23127	Inventory Specialist	Exempt
120	23420	Learning Tech Support Spec	Exempt

#### 3700 Library Group

<b>Grade:</b>	<b>Job code:</b>	<b>Job title:</b>	<b>Flsa:</b>
118	23701	Coord Library Services – WC	Exempt
117	23702	Slide Librarian	Exempt
118	23703	Archives Assoc Sr	Exempt
118	23704	Coord Circulation Services	Exempt
118	23705	Coord Library Acquisitions	Exempt
119	23706	Reference/Outreach Librarian	Exempt

119	23707	Asst Law Librarian	Exempt
119	23708	Public Services Librarian	Exempt
119	23709	Science & Technology Librarian	Exempt
120	23710	Mgr Library Services – WC	Exempt
122	23711	Assoc Law Librarian	Exempt
119	23712	Asst Law Librarian Tech Srvs	Exempt
119	23713	Subject Librarian	Exempt
119			

120	24110	Compensation Analyst Sr	Exempt
119	24111	Employee Training Coordinator	Exempt
120	24112	Employee Training & Dev Spec	Exempt
123	24113	Dir Training & Development Svcs	Exempt
121	24114	Asst Dir Employee Class, Train, & Dev Svcs	Exempt
999	24115	Dir Employee Relations	Exempt
121	24116	Asst Dir Benefits Admin	Exempt
121	24117	Mgr Labor Relations	Exempt
121	24118	Mgr Classification & Research	Exempt
119	24119	Classification & Research Analyst	Exempt

## 4200 Affirmative Action Group

<b>Grade:</b>	<b>Job code:</b>	<b>Job title:</b>	<b>Flsa:</b>
124	24202	Dir Affirmative Action & Equal Employment Opportunity	Exempt

## 4300 Public Relations/Development Group

<b>Grade:</b>	<b>Job code:</b>	<b>Job title:</b>	<b>Flsa:</b>
119	24301	Public Relations Rep	Exempt
118	24302	Mgr Editorial Services	Exempt
118	24303	Editor Akron Magazine	Exempt
118	24304	Dir Hower House	Exempt
118	24305	Coord Photographic Svcs	Exempt
118	24306	Asst Dir Alumni	Exempt
118	24307	Graphic Designer	Exempt
119	24308	Advertising Mgr	Exempt

121	24309	Assoc Dir Alumni	Exempt
122	24310	General Mgr WZIP-FM	Exempt
122	24311	Mgr Publications	Exempt
122	24312	Dir Development	Exempt
124	24313	Exec Dir Alumni Development	Exempt
124	24314	Dir Major Gifts	Exempt
124	24315	Dir College Dev & Plan Giving	Exempt
124	24316	Dir Institutional Marketing	Exempt
120	24317	Coord Real Estate	Exempt
888	24318	Dir Corp & Govt Relations	Exempt
120	24319	Asst Dir Development	Exempt
119	24320	Comm Officer VP/CIO Division	Exempt
124	24321	Dir Devel For Col Ctr Prog	Exempt
888	24322	Dir University Press	Exempt
120	24323	Sr Public Relations Rep	Exempt
123	24324	Asst Dir Institutional Marketing	Exempt
888	24325	Assoc VP Community Relations	Exempt
119	24326	Senior Writer	Exempt
118	24327	Marketing Asst	Exempt
122	24328	Mgr Governmental Communications	Exempt
124	24329	Dir Alumni Association	Exempt
124	24331	Dir Internal Communications	Exempt
121	24332	Mgr Sys Tech Dev Srvs	Exempt
121	24333	Assoc Dir Annual Fund & Dev Services	Exempt
117	24334	Asst Dir Hower House	Exempt

122	24335	Dir Development Ctr Gift & Estate Planning	Exempt
888	24336	Dir State Governmental Affairs	Exempt
122	24337	Dir Development – Research	Exempt
120	24338	Asst Dir Development – Research	Exempt
122	24339	Dir Development – Special Programs	Exempt
124	24340	Regional Dir Dev – Major Gifts	Exempt

## 4400 General Counsel Group

<b>Grade:</b>	<b>Job code:</b>	<b>Job title:</b>	<b>Flsa:</b>
124	24401	Asst To General Counsel, IPA	Exempt
124	24402	Assoc General Counsel	Exempt
122	24403	Asst To General Counsel	Exempt
123	24404	Asst General Counsel	Exempt
123	24405	Asst General Counsel Records & Privacy Compliance	Exempt

## 4500 Senior Administration Group

<b>Grade:</b>	<b>Job code:</b>	<b>Job title:</b>	<b>Flsa:</b>
126	24502	Assoc VP & Assoc General Counsel	Exempt
126	24504	Assoc VP Development	Exempt
126	24505	Assoc VP & Dean of Students	Exempt
126	24506	Asst VP Special Srvs/Students	Exempt
122	24507	Dir Special Projects	Exempt
125	24510	Asst VP Physical Facilities	Exempt



126	24511	Assoc VP Public Affairs & Dev	Exempt
126	24512	Asst VP University Development	Exempt
126	24514	Dean Workforce Dev & Cont Educ	Exempt
126	24515	Dean University College	Exempt
126	24517	Assoc VP Treasury & Financial Planning	Exempt
126	24518	Assoc VP Enrollment Management	Exempt
120	24523	Admin Coord Pres Office	Exempt
122	24524	Asst To Prov-Adm Srvs	Exempt
123	24525	Asst To Prov Pol Anly Asmt Pl	Exempt
126	24526	Assoc VP Strategic Initiatives & Engagement	Exempt
126	24527	Assoc VP Campus Life	Exempt
123	24528	Asst To VP Stu Aff Enroll & Fiscal Policy	Exempt
126	24529	Asst VP Labor Relations	Exempt
888	24530	Asst to President	Exempt
126	24531	Dean CBA	Exempt
125	24532	Asst VP Campus Safety	Exempt
126	24533	Assoc Vice President	Exempt
126	24534	Asst VP & Assoc General Counsel	Exempt
999	24535	Chief of Staff	Exempt
126	24536	Sr Assoc VP Employee & Labor Relations	Exempt
999	24537	Assoc VP Inclusion & Equity/CDO	Exempt
126	24538	Assoc VP Communications/CCO	Exempt
126	24539	Asst VP Human Resources	Exempt

122	24812	Dir Technology-Summit College	Exempt
119	24813	Mgr Operations & Technology- Communications	Exempt

### **5000 Facilities Management Division**

#### 5100 Facilities Management Administrative Group

<b>Grade:</b>	<b>Job code:</b>	<b>Job title:</b>	<b>Flsa:</b>
121	25101	Mgr Project Control Ctr	Exempt
121	25102	Mgr Construction	Exempt
121	25103	Mechanical Engineer	Exempt
121	25104	Electrical Engineer	Exempt
122	25105	Asst Dir Camp Plng & Space Utl	Exempt
121	25106	Asst Dir Grounds & Campus Srvs	Exempt
121	25107	Assoc Dir Building Grounds & Special Services	Exempt
122	25108	Assoc Dir Maintenance & Oper	Exempt
122	25109	Assoc Dir Energy Management	Exempt
124	25110	Dir Arch Srvs & Capital Plng	Exempt
123	25111	Assoc Dir Physical Fac Admin	Exempt
124	25113	Dir Physical Facilities	Exempt
124	25114	Dir Arch Design & Construction	Exempt
120	25115	Mgr Physical Facilities	Exempt
120	25116	Campus Planner	Exempt
121	25117	Staff Architect	Exempt
119	25118	Mgr Physical Facilities Services Center	Exempt

**6000 Public Safety Division**

## 6200 Police Group

<b>Grade:</b>	<b>Job code:</b>	<b>Job title:</b>	<b>Flsa:</b>
123	26201	Asst Chief Univ Police	Exempt
124	26202	Chief Univ Police	Exempt

## 6300 Safety Group

<b>Grade:</b>	<b>Job code:</b>	<b>Job title:</b>	<b>Flsa:</b>
123	26301	Dir Envi Health & Occup Safety	Exempt

**7000 Student Services Division**

## 7100 Student Services Administrative Group

<b>Grade:</b>	<b>Job code:</b>	<b>Job title:</b>	<b>Flsa:</b>
119	27101	Disability Spec & Srv Coord	Exempt
119	27102	Asst Dir Stu Fin Aid & Stu Empl	Exempt
119	27103	Coord International Programs	Exempt
124	27105	Dir Office Of Accessibility	Exempt
121	27106	Assoc Dir Office Accessibility	Exempt
124	27107	Dir International Prog	Exempt
122	27108	Sr Assoc Dir Student Life	Exempt
119	27110	Immigration Programs Spec	Exempt
118	27111	Adaptive Technology Spec	Exempt

121	27112	Asst to VP Fiscal Oper Stu Aff	Exempt
888	27113	Asst to VP Student Affairs	Exempt
118	27114	Student Services Specialist	Exempt
122	27115	Mgr Enrollment Services Systems	Exempt
888	27116	Asst Dean Student Success	Exempt

## 7300 Financial Aid Group

<b>Grade:</b>	<b>Job code:</b>	<b>Job title:</b>	<b>Flsa:</b>
120	27301	Coord Grad Stu Fin Aid	Exempt
119	27302	Asst Dir Stu Financial Aid	Exempt
120	27303	Assoc Dir Stu Financial Aid	Exempt
122	27304	Sr Assoc Dir Stu Fin Aid-Adm	Exempt
125	27305	Dir Stu Financial Aid & Student Enrollment Services	Exempt
122	27306	Assoc Dir Stu Fin Aid-Sys Adm	Exempt
120	27307	Assoc Dir Stu Fin Aid & Enrollment Services	Exempt

## 7400 Registrar's Office

<b>Grade:</b>	<b>Job code:</b>	<b>Job title:</b>	<b>Flsa:</b>
119	27401	Coord Degree Audit Reporting Sys	Exempt
119	27402		

7500 Student Activities Group

<b>Grade:</b>	<b>Job code:</b>	<b>Job title:</b>	<b>Flsa:</b>
118	27501	Coord GSC Theatre & Prog	Exempt
120	27502	Asst Dir Sport & Adventure	Exempt
119	27503	Asst Dir Commuter Central	Exempt
119	27504	Asst Dir Stu Judicial Affairs	Exempt
119	27505	Asst Dir Gameroom & Theatre	Exempt

121	27506	Assoc Dir Ftitle: 27506 Tc -0.0004 Tw T* (Assoc Dir Ftitle:)/Tj/TT0 1 Tf 0 Tc 0 TAssle:
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0004 Tw T\* (Assoc Dir Ftitle:)/Tj/TT0 1 Tf 0 Tc 0 TAssle:

119	27524	Asst Dir Maintenance & Technology	Exempt
122	27525	Nurse Practioner-Nursing	Exempt
122	27526	Assoc Dir Rec & Wlns Srvs Prog	Exempt
120	27527	Asst Dir Fitness & Wellness	Exempt
120	27528	Asst Dir Marketing & Membership	Exempt
119	27529	Mgr Informal Recreation	Exempt
119	27530	Mgr Special Events	Exempt
119	27531	Mgr Outdoor Adventure	Exempt
119	27532	Mgr Intramurals	Exempt
119	27533	Mgr Wellness	Exempt
119	27534	Mgr Fitness & Wellness	Exempt

<b>Grade:</b>	<b>Job code:</b>	<b>Job title:</b>	<b>Flsa:</b>
117	27601	Regional Admissions Officer	Non-exempt
120	27602	Coord Graduate Admissions Officer	

119	27703	Asst Dir Career Services – CCM	Exempt
119	27704	Academic Adviser-International	Exempt
119	27705	Academic Adviser-Athletes	Exempt
119	27706	Academic Adviser II	Exempt
119	27707	Asst Dir Stu Asst Ctr-Spec Srvs	Exempt
121	27708	Asst Dir Academic Advisement	Exempt
121	27709	Assoc Dir Career Dev – CCM	Exempt
121	27710	Psychologist	Exempt
121	27711	Asst Dir CT&C Ctr-Training	Exempt
122	27712	Assoc Dir CT&C Ctr-Training	Exempt
122	27713	Coord Testing Srvs & Psychologist	Exempt
123	27714	Sr Assoc Dir CT & C Center	Exempt
123	27715	Dir Academic Advisement	Exempt
125	27716	Dir CT& C Center	Exempt
122	27717	Dir Multicultural Development	Exempt
119	27718	Coord Residence Life	Exempt
122	27719	Dir Academic Advisement Student Athletics	Exempt
119	27720	Acad Adviser-AAP	Exempt
119	27721	Acad Adv & Coord CP-Wayne	Exempt
120	27723	Coord Min Stu Adv Srvs/Acad Adv	Exempt
125	27724	Dir Ctr Career Mgt	Exempt
119	27725	Recruiter/Advisor-Nursing	Exempt
121	27726	Psychologist Resident	Exempt
119	27727	Asst Dir C E & Internships – CCM	Exempt



119	27728	Asst Dir Employer Relation – CCM	Exempt
121	27729	Assoc Dir C E & Internship – CCM	Exempt
121	27730	Assoc Dir Career Services – CCM	Exempt
119	27731	Asst Dir Career Dev– CCM	Exempt
119	27732	Asst Dir Career Employment–CCM	Exempt
120	27733	Assoc Dir Multicultural Development	Exempt
120	27734	Assoc Dir Multicultural Development Prog	Exempt
120	27735	Dir Academic Support Services- Athletics	Exempt
119	27736	Coord Academic Support Services- Athletics	Exempt
120	27737	Counselor/ADA Representative	Exempt

## 7800 Athletic Administrative Group

<b>Grade:</b>	<b>Job code:</b>	<b>Job title:</b>	<b>Flsa:</b>
117	27801	Mgr Athl Licensing & Promotion	Exempt
116	27802	Coord Video	Exempt
117	27803	Mgr Ticket Office	Exempt
118	27804	Dir Athl Fan Dev & Ticket Opns	Exempt
117	27805	Equipment Mgr	Exempt
118	pt8(pt )TJ0 Tc 0 Tw -27.51 -0.87 Td( )TjT(116 )Tj5.005 1.025 Td( )TjT(27802 )Tj5.25 1.02	Exempt	

122	27811	Assoc Athletics Dir Facilities & Operations	Exempt
122	27812	Assoc Athletics Dir External Relations	Exempt
122	27813	Assoc Athletics Dir Business	Exempt
123	27814	Sr Assoc Athletics Dir/SWA	Exempt
114	27816	Asst Equipment Mgr	Exempt
121	27817	Asst Athletics Dir For Compliance	Exempt
119	27818	Mgr Athletics Facilities & Operations	Exempt
120	27819	Dir Athletics Field House & Building Services	Exempt
117	27820	Asst Dir Marketing & Promotions	Exempt
118	27821	Coord Athletics Field House Operations	Exempt
118	27822	Dir Athletics Special Events & Corporate Sales	Exempt
124	27823	Exec Sr Assoc Athletics Director	Exempt
120	27824	Dir Marketing & Promotions	Exempt
117	27825	Asst Dir Ticket Operations	Exempt
117	27826	Asst Dir Marketing Promotions & Fan Development	Exempt
118	27827	Asst Compliance Director	Exempt
119	27828	Asst Dir Sports Medicine	Exempt
118	27829	Asst Dir Academics	Exempt
120	27831	Dir Z-Fund	Exempt
120	27832	Dir Compliance	Exempt

### **8000 Academic Services Division**

8100 College/School Administrative Group

<b>Grade:</b>	<b>Job code:</b>	<b>Job title:</b>	<b>Flsa:</b>
118	28101	Asst To The Dean Graduate School	Exempt
118	28102	Asst To The Dean – WC	Exempt
119	28103	Dept Budget/Fiscal Administrator	Exempt
119	28104	Coord Continuing Education	Exempt
119	28105	Coord Career Plng & Mktg	Exempt
120	28107	Dir College Stu Affairs	Exempt
120	28108	Dir College Admin Srvs	Exempt
121	28109	Dir Engineering Comp & Network Srvs	Exempt
122	28110	Asst To Dean-College Of F&AA	Exempt
121	28111	Asst To Dir Inst Of Polymer Science	Exempt
122	28112	Asst Dean- Finance & Adm-Law	Exempt
122	28113	Asst Dean External Programs	Exempt
122	28114	Dir Assessment & Accred-College Of Educ	Exempt
122	28115	Dir Developmental Prog	Exempt
119	28116	Supv Classroom Srvs	Exempt
120	28117	Coord Academic Affairs-WC	Exempt
118	28118	Asst Dir New Stu Orientation	Exempt
121	28119	Dir New Stu Orientation	Exempt
123	28120	Asst Dean University College	Exempt
120	28121	Dir Academic Support, A&S	Exempt
120	28122	Dept Budget/Fiscal Admin Sr	Exempt
122	28123	Asst Dean Law Adm & Fin Aid	Exempt
122	28124	Asst To VP/Fo Cap Pln & Fac Mgt	Exempt

122	28125	Asst To VP For Res & Dean, Grad Sch	Exempt
122	28126	Asst To The Dean Univ College	Exempt
120	28127	Assoc Dir Pan African Ctr Comm Studies	Exempt
124	28128	Dir Workforce Dev & Cont Educ	Exempt

888            28214            Assoc Dir Center Child Development            Exempt

8300 College Student Service Group

<b>Grade:</b>	<b>Job code:</b>	<b>Job title:</b>	<b>Flsa:</b>
117	28302	Intake Spec	Exempt
119	28303	Supv Development Srvs	Exempt
118	28304	Coord Women In Engr Prog	Exempt
120	28305	Coord Training Oppor For Prof	Exempt
118	28307	Coord Projects	Exempt
118	28308	Adviser CBA Stu Organization	Exempt
118	28309	Coord Cooperative Education	Exempt
119	28310	Counselor Nursing	Exempt
119	28311	Asst Dir Access & Retention	Exempt
120	28312	Dir Career Plan & Plcmt-Law	Exempt
120	28313	Dir Educ & Diversity Prog-Eng	Exempt
120	28314	Asst Dir Grad Business Adv	Exem

121	28325	Staff Dir Academic Success Program	Exempt
119	28326	Coord HCHEC	Exempt
888	28327	Dir Student Teaching & Field Experience	Exempt

## 8400 College/School Student Lab Group

<b>Grade:</b>	<b>Job code:</b>	<b>Job title:</b>	<b>Flsa:</b>
116	28401	Coord Biology Laboratory	Exempt
117	28402	Laboratory Technician	Non-exempt
119	28403	Supv Chemical Laboratories	Exempt
121	28404		

118	28503	Supv Cartographic Laboratory	Exempt
118	28504	Machinist	Exempt
118	28505	Laboratory Machinist	Exempt
118	28506	Engineering Technician	Non-exempt
119	28507	Mgr Biology Resource Ctr	Exempt
119	28508	Mgr GIS Lab	Exempt
119	28509	Engineering Technician Sr	Exempt
122	28510	Mgr Nuclear Magnetic Resonance Ctr	Exempt
120	28511		

119	28601	Dir University Art Galleries	Exempt
118	28602	Dir/Choreographer Ohio Ballet	Exempt
124	28603	Exec Dir Performing Arts Hall	Exempt
120	28604	Mgr Dance Institute	Exempt
119	28605	Mgr Sales/ PAH	Exempt
120	28606	Mgr Technical Srvs PAH	Exempt
119	28607	Dir Technical, Dance & Theatre Prod	Exempt
123	28608	Managing Director	Exempt
999	28609	Asst Mgr Dance Institute	Non-exempt

## 8700 College/School Program Group

<b>Grade:</b>	<b>Job code:</b>	<b>Job title:</b>	<b>Flsa:</b>
118	28701	Dir SIFE	Exempt
118	28702	Coord Academic Prog	Exempt
119	28703	Dir SBDC/Counselor	Exempt
120	28704	Project Dir-Social Work/Grants	Exempt
121	28705	Dir Program Nutrition Intervention	Exempt
120	28707	Dir Polymer Training Ctr	Exempt
120	28708	Coord Clinic Individual & Family Counseling	Exempt
120	28709	Coord Critical Skills World Civ	Exempt
120	28710	Coord Medical Tech Prog	Exempt
121	28711	Dir Nursing Outreach & Wkfc Development	Exempt
120	28712	Coord Off Campus Credit Prog	Exempt
120	28713	Dir Cont Educ & Prog Dev-Wayne	Exempt



120	28714	Dir Training & Spec Prog-Wayne	Exempt
120	28715	Coord Early Childhood Srvs	Exempt
120	28716	Coord Developmental Prog	Exempt
120	28717	Coord Student Academic Success	Exempt
120	28718	Asst Dir Undergraduate Prog	Exempt
120	28719	Asst Dir Inst Applied Politics	Exempt
121	28720	Asst Dir Legal Clinic	Exempt
121	28721	Dir Instructional Technology	Exempt
121	28722	Asst Dir Inst For Global Busn	Exempt
122	28723	Asst Dean Adm & Strat Init	Exempt
121	28724	Asst Dir Developmental Prog	Exempt
122	28725	Dir Nurse Anesthesia Track	Exempt
122	28726	Dir Ctr For Organizational Development	Exempt
123	28727	Sr Dir Bus Oper & Fin - Wayne	Exempt
123	28728	Dir Institute For Global Bus	Exempt
120	28730	Asst to Dir School of Art	Exempt
118	28731	Coord External Programs-PAH	Exempt
118	28732	Law Stu Recruiter	Exempt
119	28733	Educational Specialist	Exempt
118	28734	Asst Dir A&S Career Prog	Exempt
120	28735	Coord Acad Achievement Prog	Exempt
118	28736	Counselor Academic Achievement Prog	Exempt
119	28737	Coord Upward Bound Prog	Exempt
118	28738	Coord Internships	Exempt
118	28739	Coord Prog	Exempt



<b>Grade:</b>	<b>Job code:</b>	<b>Job title:</b>	<b>Flsa:</b>
120	28802	Mgr Data Collections	Exempt
118	28803	Research Analyst	Exempt
118	28804	Institutional Research Analyst	Exempt
120	28805	Mgr Data Srvs	Exempt
120	28806	Asst Dir Research Development	Exempt
122	28807	Assoc Dir Res Srvs & Spon Prog	Exempt
122	28808	Assoc Dir Inst Policy Studies	Exempt
125	28809	Dir Research & Sponsored Prog	Exempt
888	28810	Assoc VP Res & Dir Tech Trans	Exempt
888	28811	Assoc VP Research	Exempt
125	28812	Dir Institutional Research	Exempt
122	28813	UA Data Administrator	Exempt
122	28814	Asst Dir Institutional Reporting	Exempt
120	28815	Institutional Research Associate	Exempt
118	28816	Institutional Research Assistant	Exempt
123	28817	Asst Dir Tech Transfer & IP Mgt	Exempt
999	28848	Events Coord/Development Asst	Exempt
117	28849	Lab Manager-IHSP	Non-exempt
120	28850	Marketing Dir & Project Mgr	Exempt
121	28851	Asst Dir Survey Research Lab	Exempt

### **9000 Ungraded Positions Division**

9100 Ungraded Administrative Exceptions Group

<b>Grade:</b>	<b>Job code:</b>	<b>Job title:</b>	<b>Flsa:</b>
999	29101	VP And General Counsel	Exempt
999	29102	VP Finance & Admin & CFO	Exempt
999	29103	VP, Capital Plan & Fac Mgt	Exempt
999	29104	VP, Public Affairs & Dev	Exempt
999	29105	Assoc VP Human Resources & Employee Relations	Exempt
999	29106	Dir Athletics	Exempt
999	29107	Exec Asst To Pres For Org Dev	Exempt
999	29108	Exec Asst To The President	Exempt
999	29109	VP, Student Affairs	Exempt
999	29110	VP Information Technology	Exempt
999	29111	VP Board Operations	Exempt
999	29112	Sr Assoc VP Finance & Admin/CFO Designee	Exempt
999	29113	VP & Chief of Staff	Exempt
999	29114	Asst Special Projects	Exempt

## 9200 Athletic Group

<b>Grade:</b>	<b>Job code:</b>	<b>Job title:</b>	<b>Flsa:</b>
999	29201	Asst Track Coach	Exempt
999	29202	Assoc Head Football Coach	Exempt
999	29203	Asst Baseball Coach	Exempt
999	29204	Asst Cheerleading Coach	Exempt
999	29205	Asst Golf Coach	Exempt
999	29206	Asst Track & Field Coach	Exempt

999      29207      Asst Football Coach

999	29232	Golf Coach	Exempt
999	29233		

999	29301	Athletics Media Rel Intern	Exempt
999	29302	Facilities & Oper Intern	Exempt
999	29303	Athletics Mktg/Promotions Intern	Exempt
999	29304	Psychology Intern	Exempt
999	29305	Athletics Ticket Office Intern	Exempt
999	29306	Athletics Intern	Exempt
999	29307	Athletics Field House Intern	Exempt
999	29308	OSLI Intern	Exempt
999	29309	Athl Business Office Intern	Non-exempt
999	29310	Architectural Intern	Exempt
999	29311	Interior Design Inter	Non-exempt
999	29312	Engineering Co-Op	Non-exempt

9400 Ungraded Aerospace/Military Science Group

**Grade:**

999	29411	NCOIC/Administration	Exempt
999	29412	NCOIC/Personnel	Exempt
999	29413	Military Personnel Clerk	Exempt
999	29414	Educ Officer & Unit Recruiting Officer	Exempt
999	29415	Duty Officer	Exempt

9500 Ungraded Research/Scientists/Fellows Group

<b>Grade:</b>	<b>Job code:</b>	<b>Job title:</b>	<b>Flsa:</b>
999	29501	Coord Central Reg Res-IHSP	Exempt
999	29502	Field Supervisor-IHSP	Exempt
999	29503	Interviewer/Tracker-IHSP	Non-exempt
999	29504	Postdoctoral Fellow	Exempt
999	29505	Postdoctoral Research Assoc	Exempt
999	29506	Postdoctoral Research Fellow	Exempt
999	29507	Regional Coordinator-IHSP	Exempt
999	29508	Research Asst	Non-exempt
999	29509	Research Assoc I-IHSP	Exempt
999	29510	Research Assoc	Exempt
999	29511	Research Asst II-IHSP	Non-exempt
999	29512	Research Scientist	Exempt
999	29513	Research Asst III-IHSP	Exempt
999	29514	Research Fellow	Exempt
999	29515	Research Technician	Non-exempt
999	29516	Sr Research Assoc-IHSP	Exempt
999	29517	Sr Research Assoc	Exempt



999	29518	Visiting Research Assoc	Exempt
999	29519	Visiting Research Scientist	Exempt
999	29520	Visiting Scholar	Exempt
999	29521	Visiting Scientist	Exempt
999	29522	Visit Distinguished Scientist	Exempt
999	29523	Research Scholar	Exempt
999	29524	Sr Fellow, ILSD&G	Exempt
999	29525	Fellow, ILSD&G	Exempt
999	29526	Fellow, RC Bliss Inst Appl Pol	Exempt
999	29527	Life Fellow	Exempt
999	29528	Adjunct Fellow	Exempt
999	29529	Visiting Research Scholar	Exempt
999	29530	Research Assoc-Biomedical Engr	Exempt
999	29531	Research Assoc-Geology	Exempt
999	29532	Teaching Fellowship	Exempt
999	29533	Asst To Dir Akron Global Polymer Academy	Exempt
999	29534	Asst to Assoc Dir AGPA	Exempt
999	29535	Mgr Wright Center	Exempt
999	29536	Fellow	Exempt
120	29537	Asst Dir AGPA Science Education & Outreach	Exempt
999	29538	Sr Research Scholar	Exempt
999	29539	Facility Technician	Exempt
999	29540	Project Director-IHSP	Exempt
999	29541	Session Supervisor	Non-exempt

999	29542	Research Design Technician	Exempt
999	29543	Archaeogeophysical Surveyor	Exempt
999	29544	Asst Research Scientist	Exempt

9600 Ungraded Special Events/Services Group

<b>Grade:</b>	<b>Job code:</b>	<b>Job title:</b>	<b>Flsa:</b>
999	29601	Accompanist	Non-exempt
999	29602	Announcer	Exempt
999	29603	Art Model	Non-exempt
999	29604	ASL Model	Non-exempt
999	29605	Consultant	Exempt
999	29606	ASL trainer	Non-exempt
999	29607	Curator	Exempt
999	29608	Facilitator	Non-exempt
999	29609	Interpreter	Non-exempt
999	29610	Musician	Exempt
999	29611	Notetaker	Non-exempt
999	29612	Prod Asst	Non-exempt
999	29613	Prod Asst-Costume	Non-exempt
999	29614	Prod Asst-Technical	Non-exempt
999	29615	Asst to Costume Designer	Non-exempt
999	29616	Temporary Costumer	Exempt
999	29618	Office Aide	Non-exempt
999	29619	Test Proctor	Non-exempt
999	29620	Test Rater	Non-exempt

999	29621	Textbook Reader	Non-exempt
999	29622	Events Asst	Non-exempt
999	29623	Speaker	Exempt
999	29624	Nurse Practitioner-Nursing	Exempt
999	29625	Nurse Tutor	Non-Exempt
999	29626	Project/Grant Consultant	Exempt
999	29627	Transcriber	Non-exempt
999	29628	Project/Grant Consultant	Non-exempt
999	29629	Band Assistant	Exempt
999	29630	Artist in Residence	Exempt

9700 Ungraded University Programs Group

<b>Grade:</b>	<b>Job code:</b>	<b>Job title:</b>	<b>Flsa:</b>
999	29701	Coord Extended Day	Non-exempt
999	29702	Coord AAP	Exempt
999	29704	Early Childhood Coord	Exempt
999	29705	Group Leader-AAP	Exempt
999	29706	Head Teacher	Non-exempt
999	29707	Head Tutor/Counselor-AAP	Exempt
999	29708	Instructor-AAP	Exempt
999	29709	Lead Staff	Non-exempt
999	29710	Lifeguard	Non-exempt
999	29711	Lifeguard-AAP	Exempt
999	29712	Parent/Child Asst	Non-exempt
999	29713	Pre-School Teacher	Non-exempt



999	29801	Administrative Project Leader	Non-exempt
999	29802	Adviser – Tel Buc	Exempt
999	29803	Archival Asst	Exempt
999	29804	Archives Asst	Non-exempt
999	29805	Athletic ClrtirexemNon-exemNnoordchiv96pt	

999	29831	Asst to Assoc VP & Dean Student Life	Exempt
999	29832	Dir Small Business Development Center	Exempt
999	29833	Coord Training SBDC	Non-exempt
999	29834	Counselor Small Business	Exempt
999	29835	Asst to VP Public Affairs & Development	Exempt
999	29836	Dir Miller-Becker Institute	Exempt
999	29837	Asst to Dean	Exempt
999	29838	Communications Coord	Exempt
999	29839	Asst Dir CCM	Exempt
999	29840	Coord Service Learning	Exempt
999	29841	Student Teaching Liaison	Non-exempt
999	29842	Clinical Audiologist	Non-exempt
999	29843	Student Liaison	Non-exempt
999	29844	Coord Distance Learning	Exempt
999	29845	Dir Advising	Exempt
999	29846	Coord American Sign Language	Exempt
999	29847	Visiting Artist	Exempt
999	29849	University Relations Coordinator	Exempt
999	29850	Project Manager-College Tech Prep	Non-exempt
999	29851	Executive in Residence	Exempt
999	29852	Asst to the Dean Student Life	Exempt
999	29853	Adjunct Physician	Non-exempt
999	29854	Coord Outreach	Non-exempt

<b>Grade:</b>	<b>Job code:</b>	<b>Job title:</b>	<b>Flsa:</b>
999	29900	Food Utility Worker	Non-exempt
999	29901	Food Production Worker	Non-exempt
999	29902	Team Coord Dining Services	Non-exempt
999	29903	Utility Worker	Non-exempt
999	29905	Team Coord Food Services	Non-exempt
999	29908	Printing Assistant	Exempt
999	29909	Team Coord – Material Handling	Non-exempt
999	29910	Field Service Worker – Parking	Non-exempt
999	29911	Parking Maintenance Worker	Non-exempt
999	29915	Athletics Assistant	Non-exempt
999	29916	Mgr Athletics Study Table	Non-exempt
999	29921	PBX Programmer	Non-exempt
999	29922	Telecommunications Administrator	Non-exempt
999	29923	Telecommunications Assistant	Non-exempt
999	29925	Supv Recreation Facility	Non-exempt
999	29926	Recreation Program Specialist	Non-exempt
999	29927	Recreation Technician	Non-exempt
999	29928	Residence Life Assistant	Non-exempt
999	29929	Graphic Design Specialist	Exempt
999	29930	Office Assistant	Non-exempt
999	29931	Accounting Assistant	Non-exempt
999	29935	Data Collector	Non-exempt
999	29940	Sales/Marketing/Events Asst-PAH	Non-exempt

999	29941	Sls/Mktg/Events Asst Sr-PAH	Non-exempt
999	29942	Technical Services Assoc-PAH	Non-exempt
999	29944	Business Management Assoc-PAH	Non-exempt
999	29945	Studio Assistant	Non-exempt
999	29946	Laboratory Assistant	Non-exempt
999	29947	Marketing Associate	Non-exempt
999	29950	Grant Research Asst	Non-exempt
999	29951	Grant Research Assoc	Exempt
999	29952	Grant Research Assoc Sr	Exempt
999	29953	Grant Project Coord	Exempt
999	29954	Grant Project Dir	Exempt
999	29955	Grant Project Consultant	Non-exempt
999	29956	Psychologist-Temp	Non-exempt
999	29964	Medical/Legal Research	Non-exempt
999	29965	Library Clerk	Non-exempt
999	29966	Library Reference Asst	Non-exempt
999	29967	Audio Visual Asst	Non-exempt
999	29968	Library Research Asst	Non-exempt
999	29971	Technical Spec-Wayne College	Non-exempt
999	29972	Computer Tech-Wayne College	Non-exempt
999	29973	Office Assistant-WC	Non-exempt
999	29974	Career Counselor-Wayne College	Non-exempt
999	29975	Tutor-WC	Non-exempt
999	29978	Part-time Mover	Non-exempt
999	29979	Part-time Stationary Engineer	Non-exempt



999	29981	Seasonal Grounds Worker	Non-exempt
999	29982	Seasonal Housekeeping Worker	Non-exempt
999	29983	General Maintenance Worker	Non-exempt
999	29984	Housekeeper	Non-exempt
999	29985	Project Leader-eReads Ohio	Exempt
999	29986	Instructional Designer-eReads Ohio	Exempt
999	29987	Technical Support Asst-eReads Ohio	Non-exempt
999	29988	Sr Web Developer-eReads Ohio	Exempt
999	29991	Computer Help Desk Asst-Info Svcs	Non-exempt
999	29992	PC Support Asst-Info Svcs	Non-exempt
999	29993	Technology Consultant-Info Svcs	Non-exempt
999	29994	Computer Specialist	Non-exempt
999	29995	Coord Computer Technology-Ohio Reads	Exempt
999	29996	Computer Web Specialist	Non-exempt
999	29997	Computer Specialist-Reading First	Exempt
999	29998	Professional Development Coord-Reading First	Exempt
999	29999	Web Services Manager-Ohio Reads	Exempt
999	69618	Grant Office Aide	Non-exempt

### **3000 Information Technology Division At Risk Technical Positions**

#### 3100 Information Services Administrative Group

<b>Grade:</b>	<b>Job code:</b>	<b>Job title:</b>	<b>Flsa:</b>
221	T23102	Mgr Help Desk Svcs	Exempt

221	T23103	Security Administrator	Exempt
222	T23109	Mgr DBA	Exempt
222	T23111	Mgr Comp Based Assess & Eval	Exempt
222	T23112	Proj Mgr Fin, Budget, Fac	Exempt
225	T23114	Asst To VP/CIO Sec Disaster	Exempt
218	T23115	CBA & E Testing Asst	Exempt
225	T23118	Asst To The VP/CIO DE	Exempt
225	T23120	Dir Learn Tech & Scholar/Learn	Exempt
226	T23121	Dir Applic Systems Srvs	Exempt
224	T23122	Proj Mgt & Cont Qual Imprv Off	Exempt
226	T23123	Dir Network & Comm Srvs	Exempt
225	T23124	Dir Hardware Oper & Oper Sys	Exempt
225	T23126	Special Asst To The VP/CIO IS	Exempt

### 3200 Computer Operations Group

<b>Grade:</b>	<b>Job code:</b>	<b>Job title:</b>	<b>Flsa:</b>
222	T23201	Mgr Enterprise Oper	Exempt

### 3300 Information Services Application Systems Group

224	T23301	Asst Dir New Sys Development	Exempt
222	T23311	Mgr Administrative Systems	Exempt
222	T23313	Applications Srvs Technical Lead	Exempt

### 3400 Information Services Technical Support Group

<b>Grade:</b>	<b>Job code:</b>	<b>Job title:</b>	<b>Flsa:</b>
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222	T23401	Mgr Distributed Tech Srvs	Exempt
223	T23402	Asst Dir Enter Hardware Oper	Exempt
221	T23411	Mgr Software Training Srvs	Exempt
220	T23412	BI Tool Trainer	Exempt
220	T23413	Administrative Systems Trainer	Exempt
219	T23414	Tech Support & Off Sys Trainer	Exempt
220	T23415	Courseware Trainer	Exempt
220	T23416	Research Applications Trainer	Exempt
221	T23417	Coord UA Computer Lab Srvs	Exempt
220	T23418	Learning Technology Specialist	Exempt
220	T23419	Mgr Tech Learning Support Ctr	Exempt
222	T23421	Mgr Learning Technologies Support	Exempt
220	T23422	Software Training Specialist	Exempt
222	T23423	Mgr Learning Technologies Development	Exempt

## 3500 Network &amp; Telecomm Group

223	T23502	Asst Dir Network Services	Exempt
223	T23503	Asst Dir Inter & Srv Sys Srvs	Exempt
222	T23504	Lead Lan Administrator	Exempt

## 3800 Media Services Group

<b>Grade:</b>	<b>Job code:</b>	<b>Job title:</b>	<b>Flsa:</b>
219	T23806	Multi-Media Producer	Exempt
223	T23808	Mgr AV & Distance Learning Srvc	Exempt
221	T23811	Sr Multi-Media Producer	Exempt

222	T23812	Mgr Multi-Med Learn Tech	Exempt
222	T23813	Proj Mgr Design Srvs	Exempt
221	T23814	Coord Of Distance Education	Exempt
222	T23815	Mgr Distributed Educ Fac	Exempt

## 3900 Inst Planning, Anly, Reporting &amp; Data

<b>Grade:</b>	<b>Job code:</b>	<b>Job title:</b>	<b>Flsa:</b>
223	T23904	Assoc Dir Inst Assessment	Exempt
221	T23905	Assessment Research Assoc	Exempt
223	T23907	Assoc Dir Fiscal & Policy Anly	Exempt

Effective: July 6, 2008

Certification:

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Ted A. Mallo  
Secretary  
Board of Trustees

Prom. Under: R.C. 111.15

Rule amp.: R.C. 124.14, 3359.03

Statutory authority: R.C. 3345.31, 3359.01

Prior Effective Date: 4/15/00, 6/21/01, 8/15/01, 10/24/01, 11/24/01, 5/24/02, 10/28/02, 11/23/02, 1/17/03, 2/22/03, 3/20/03, 5/23/03, 6/30/03, 1/16/04, 06/11/04, 08/20/04, 9/26/04, 10/7/04, 12/2/04, 12/13/04, 2/12/05, 3/31/05, 5/28/05, 7/3/05, 09/02/05, 10/28/05, 10/30/05, 1/30/06, 02/06/06, 4/27/06, 7/2/06, 9/7/06, 10/13/06, 11-13-06, 11/27/06, 12/29/06, 2/19/07, 4/1/07, 5/6/07, 7/6/07, 9/3/07, 9/21/07, 11/8/07, 12/31/07, 2/11/08, 4/17/08, 5/5/08, 6/13/08