

3359-22-01 Contract professional information.

- (A) Contract professionals. Contract professionals are full-time or part-time non-teaching professional personnel of the university to whom the board of trustees, on the recommendation of the administration, grants recognition and benefits. Contract professionals may be appointed as instructional professional staff if their responsibilities involve instructional or academic support functions or administrative professional staff if their responsibilities are business/administrative in nature. Any contract professional originally appointed to this category prior to July 1, 1986 shall be designated as a member of the general faculty as long as the person continues in such positions. Contract professionals do not hold Contract professionals are generally appointed under contract beginning date, but do not generally include a specific end date. Contract professionals are not eligible for indefinite tenure.
- (2) Upon appointment, each contract professional receives from the secretary or assistant secretary of the board a certificate or letter of appointment, stating the annual salary or periodic salary if part-time, and, only if applicable, the length or end date of appointment.
- (C) Separation from employment without cause. The procedure to be followed in the separation from employment of contract professionals without cause shall be as follows:
- (1) If a contract professional, other than contract professionals in the department of athletics classified as "coach," is to be separated from employment without cause, the immediate supervisor shall notify said contract professional in writing not later than:
- (a) Three months prior to the date of separation during the contract professional's initial two years of continuous employment with the university of Akron, or
- (b) Six months prior to the date of separation in the event the contract professional has served more than two years of continuous employment with the university of Akron.
- (c) If a contract professional in the department of athletics classified as "coach" is to be separated from employment without cause, the immediate supervisor

date, time, and procedures for the hearing.

- (2) Any contract professional who proposes to retire from the university of Akron should give notice early enough to avoid serious interruption to the university operation, the length of time necessarily varying from the circumstances of the contract professional's particular case, but the minimum time should be four months before termination of employment.

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Certification: Paul A. Herold ~~Fed A. Malle~~
Secretary
Board of Trustees

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