

- (e) Deans of colleges offering graduate programs.
 - (f) Distinguished professors.
 - (g) Chairs of departments/schools offering graduate programs.
 - (h) Appointees as indicated in paragraph (D)(2) of this rule.
- (2) There is only one graduate faculty of the university of Akron. Within that graduate faculty, members have different responsibilities. All members of the graduate faculty are defined as being "Category I" members. Those members of the graduate faculty, who request and are granted the prerogative to direct doctoral dissertations (described herein), are defined as being "Category II" members.
- (a) Application for graduate faculty membership is made upon the recommendation of the graduate faculty of the ~~depart~~ department/school or a duly constituted committee of that faculty. Applications are reviewed in turn by the department chair/school director, the college dean, and the graduate council. Appointments to the graduate faculty are made by the vice president for research and dean of the graduate school on the basis of

- (d) Quality is the primary factor in awarding membership on the graduate faculty. Those closest to the discipline are in the best position to provide a qualitative assessment of a candidate's research, scholarly and/or creative accomplishments. The role of the department/school's graduate faculty, the department chair/school director, and the collegiate dean in evaluating the candidate's credentials for graduate faculty membership is to provide the crucial quality assessment. All applications forwarded for graduate faculty membership must contain written qualitative assessments of the candidate's research, scholarly and/or creative activities.
- (e) In addition, in order to ensure minimum quantitative standards on a university-wide basis, the following shall be the minimum criteria for applying and being recommended for "Category I."
 - (i) Candidates must possess a terminal degree appropriate to their fields.
 - (ii) Candidates must be actively engaged in scholarly or creative activities demonstrative of current knowledge of and involvement with their fields. Examples of this requirement include:
 - (a) paper presentations at regional, national or international meetings of the professional discipline; and
 - (b) reviewed performances or exhibits or published creative work; a minimum of one refereed publication is required. For -non publication-oriented disciplines, reviewed creative work or activity in recognized forums is required.
 - (iii) Candidates may present other evidence of scholarly or creative activity such as panel membership, discussant, patents or performance activity.
 - (iv) Reappointment to the graduate faculty will depend upon demonstrating

refereed journal articles, chapters in scholarly books, conference proceedings, and successful external research grants. Two of these refereed publications must be journal articles or chapters in scholarly books.

- (iii) In appropriate disciplines, scholarly books containing substantial

- (3) A faculty member holding joint appointments in more than one university department/school must seek graduate faculty status in each department/school in which graduate faculty membership is desired.
- (4) Any person desiring to appeal graduate council's actions taken under the provision of paragraph (D)(2) of this rule may request a review by a committee composed of: two members of the graduate council who are not on the graduate faculty membership committee, and three members of the graduate faculty who are not in the candidate's department/school, to be appointed by the senior vice president and provost or designee who shall serve as a non-voting chair.
- (5) Appointments to the graduate faculty shall be for initial and subsequent terms of five years. Terms shall begin on the first day of the fall semester and end on the day preceding the first day of the fall semester five years later. Appointments made during the fall semester shall be considered as having been made on the first day of that semester. For appointments made during the spring semester, the term shall be considered as having begun on the first day of the following fall semester. Applications for reappointments shall be made

- (7) Only members of the graduate faculty shall be permitted to teach courses at the graduate level. Only those members who hold ~~at full~~, regular (not ad hoc temporary) appointment to the graduate faculty at the university of Akron shall be eligible to vote as graduate faculty members.
- (8) For some disciplines, "Category II" graduate faculty status is essential for a faculty member's career path. Therefore, a new hire past ~~the~~ terminal degree may be granted "Category II" for a ~~five~~ year period according to the following scale:

Time since report of terminal degree	Publications* required
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- (4) The vice president for research and dean of the graduate school shall be responsible for the administration of the graduate school, and shall supervise its programs and its student body. The vice president and dean shall serve as chair and preside at meetings of the graduate faculty and shall be responsible for recording and maintaining of minutes of all meetings of the graduate faculty, sending out notices of all meetings, and for seeing that all graduate faculty receive copies of the agenda prior to, and minutes after, all meetings. Two copies of all documents shall be sent to the university archivist.
- (5) The vice chair shall be elected by the graduate council and shall preside over graduate faculty and graduate council meetings in the absence of the chair.
- (F) Committees. The graduate council shall be the executive committee of the graduate faculty and shall represent the graduate faculty in proposing matters of academic policy and procedure of the graduate school, and in counseling and advising with the vice president for research and dean of the graduate school in matters of administering the graduate school.
- (1) The graduate council shall consist of fourteen elected graduate faculty members, one elected graduate student, and the vice president for research and dean of the graduate school.
- (a) The faculty members shall be elected from the colleges and divisions as follows:

College or division	Number of elected members
Buchtel college of arts and sciences	
- Humanities division 1	
- Natural sciences division 1	
- Social sciences division 1	5
- Visual arts division 1	
- At-large- 1	
College of education The LeBron James Family Foundation College of Education	2
College of business administration	2
College of Engineering	2
College of health professions	2
College of polymer science and polymer engineering	1

- (c) The vice president and dean shall not have voting rights, except in the case of tie votes.
 - (d) The number and apportionment of graduate council members shall be reviewed within three years of the adoption of these bylaws and at least every three years thereafter by the graduate faculty. A similar review shall be conducted whenever a college not now offering a graduate degree shall institute one.
- (2) The term of office of a faculty member on the graduate council shall be three years and the terms arranged so that no fewer than four members shall be replaced each year. No members serving full ~~year~~-terms can succeed themselves. No more than one member of the faculty of any department/school may serve on council during any given year. ~~Any~~ membership on the graduate council is limited to those members of the graduate faculty who qualify under paragraph (D)(2) of this rule or department chairs/school directors who qualify under paragraph (D)(1) of this rule.
- (3) The faculty members ~~retiring~~ from the graduate council each year shall duly constitute a nominating committee which will meet in March and propose the names of two graduate faculty members from each college or division represented by the retiring members.
- (a) The nominations shall ~~be~~ transmitted to the vice president for research and dean of the graduate school by April first, and the vice president and dean shall circulate the slate to the graduate faculty. Prior to April fifteenth, any five qualified members of a college or ~~divis~~ may nominate an additional member of their group by petition addressed to the vice president for research and dean of the graduate school through the college dean.
 - (b) On or about April fifteenth, the vice president for research and dean of the graduate school shall send a ballot to each member of the graduate faculty concerned, which ballot shall list all nominees for the graduate council classified according to college or division. Faculty members shall vote only for the representative of their own ~~particular~~ group and shall vote for one nominee only, except when a member ~~is~~ elected from the Buchtel college of arts and sciences. The ballot shall be inserted in an unmarked envelope which shall be placed inside another envelope. The outer envelope shall be signed and returned to the vice president for research and dean of the graduate school no later than May first.
 - (c) The graduate council shall then tally the vote and preserve the ballots for one month after the May meeting. In the event that no candidate for a given position receives a majority of the votes cast, there shall be a rebalot between the two candidates ~~with~~ the largest pluralities. Results of the election shall be announced to the graduate faculty, and the newly elected members shall take up their duties on September first.

- (d) If a vacancy should occur on the graduate council with one year or more left in the term, a special election shall be held. The newly elected member shall serve for that portion of the term for which the originally elected member shall be absent. For the special election, the last nominating committee shall be asked to submit lists of two names from the appropriate faculty group; other nominations may be made in accordance with the procedure described in paragraph (F)(3)(a) of this rule. If a vacancy occurs with less than one full year remaining in the term, the dean of the college may recommend for appointment to the graduate council a person from the appropriate college or division to fill the vacancy for the remainder of the term.
- (4) The duties of the graduate council shall include:
- (a) To evaluate the qualifications of nominees and recommend membership on the graduate faculty.
 - (b) To vote upon all matters of policy of the graduate school, not otherwise established by the graduate faculty.
 - (c) To counsel and advise the vice president for research and dean of the graduate school in administering the policies of the graduate school as related to, but not limited to admissions, dismissals, transfers, awards, curricula and degree programs.
- (5) The vice president for research and dean of the graduate school shall serve as chair of the graduate council. At its first meeting each fall, council shall elect from among its members a vice chair and a secretary. The vice chair shall work with the chair on the agenda for each meeting and preside in the absence of the chair.
- (6) Standing committees of the graduate council shall be as follows:
- (a) A graduate faculty membership committee, comprised of a chair and one other faculty member of the graduate council who will serve as vice chair, plus four persons from the membership of the graduate faculty, shall be elected by the council. Six different colleges shall be represented in the membership of this committee. This committee shall review all nominations for membership on the graduate faculty, using the guidelines in paragraph (D)(2) of this rule, and make recommendations to the graduate council. Those persons approved by the graduate council shall be recommended to the vice president for research and dean of the graduate school for appointment to the graduate faculty. Any nominated person who is rejected by the council or the vice president and dean may seek further consideration through the procedure described in paragraph (D)(4) of this rule.

- (8) The graduate council shall meet at least once a month during the academic year and two-

- (6) These bylaws may be amended by vote at special meetings of the graduate faculty that are called for the specific purpose of considering such amendments, and provided that the amendments are distributed to the entire membership in writing at least one month prior to the meeting and are approved by two-thirds of those present at such meetings. Amendments may also be made by a two