3359-25-06 Classified classification plan.

(A) The university of Akron shall establish, modify, or repeal, by rule, a job classification plan for all positions, offices, and employments in the classified civil service.

(B) The university of Akron shall assign a classification title to each classification within the classification plan.

(C) The university of Akron shall assign each classification to a pay range.

(D) The university of Akron shall assign a numbering system for the classification process.

(E) The following are the classifications that the university of Akron shall assign all positions within the classified service.

The University of Akron
Classified Staff Classifications (Series 40000)

1000 Administrative Support Division

1100 Office Support Group

Grade:	**Job code:**	**Job title:**	**Flsa:**
113	41111		
	41112	Secretary	Non-exempt
115	41113	Administrative Secretary	Non-exempt
112	41115	Office Asst-Parking PT	Non-exempt
113	41116	Office Support Specialist-Parking Srvs	Non-exempt
112	41118	Office Asst-Dining Srvc PT	Non-exempt
113	41119	Office Support Specialist-Dining	Non-exempt
115	41121	Desktop Publishing Specialist	Non-exempt
116	41123	Departmental Office Asst-UAL	Non-exempt
116	41131	Program Assistant	Non-exempt

114	42131	Payroll Clerk	Non-exempt
117	42132	Payroll Clerk Sr	Non-exempt
117	42133	Payroll Specialist	Non-exempt
118	42134	Payroll Specialist Sr	Non-exempt
120	42135	Asst Mgr Payroll	Exempt
115	42141	Budget Assistant	Non-exempt
118	42144	Budget Coord-Art	Non-exempt
118	42147	Property Accounting Specialist	Non-exempt
118	42149	Budget Coord-Dining Services	Non-exempt
118	42150	Accounting Specialist	Non-exempt
117	42151	Dining Srvs Analyst	Non-exempt
116	42160	Business Mgmt Assoc-PAH	Non-exempt
117	42162	Coord Marketing-PAH	Non-exempt

2200 Cash Collection And Disbursement Group

Grade:	**Job code:**	**Job title:**	**Flsa:**
111	42211	Cashier Assistant	Non-exempt
116	42213	Cashier Sr	

117	43615	Coord Media Support Tech-Law	Non-exempt
118	43631	Electronic Technician	Non-exempt
119	43632	Electronic Technician Sr	Non-exempt

3700 Library Group

Grade:	**Job code:**	**Job title:**	**Flsa:**
114	43711	Library Assistant	Non-exempt
115	43712	Library Associate	Non-exempt
116	43713	Library Associate Sr	Non-exempt
117	43714	Library Specialist	Non-exempt
117	43716	Library Cataloging Specialist	Non-exempt
116	43722	Archives Associate	Non-exempt
118	43728	Coord Nat Stu Loan Data Sys	Non-exempt
118	43732	Program Coord Law School Ctrs	Non-exempt

3800 Media Services Group

Grade:	**Job code:**	**Job title:**	**Flsa:**
118	43831	Coord Public Address System	Non-exempt
115	43851	Coord Classroom Services	Non-exempt

4000 Business / Administrative Division

4100 Human Resources Group

Grade:	**Job code:**	**Job title:**	**Flsa:**
118	44121	Coord Benefits	Non-exempt
119	44122	Benefits Administrator	Exempt
120	44123	Benefits Administrator Sr	Exempt
118	44132	Employment Services Associate	Non-exempt

117	44172	HRIS Specialist

120	45152	Facilities Manager-WC	Exempt
120	45171	Mgr Facilities Projects	Exempt
118	45173	Coord Physical Fac Admin	Non-exempt
118	45181	Space Analyst I	Exempt
120	45182	Space Analyst II	Exempt

5200 Maintenance Group

Grade:	**Job code:**	**Job title:**	**Flsa:**
116	45212	Athletic Facilities Maintenance-Worker	Non-exempt
117	45213	Athletics Maintenance Asst Supv	Non-exempt
119	45214	Athletics Maintenance Supv	Non-exempt
114	45217	RLH Facilities Worker	Non-exempt
117	45221	Building Maintenance Asst Supt	Non-exempt
119	45222	Building Maintenance Supt	Non-exempt
114	45231	Facilities Maintenance Worker WC	Non-exempt
116	45232	Facilities Maintenance Worker Sr-WC	Non-exempt
114	45236	Facilities Maintenance Worker-MCUC	Non-exempt
116	45237	Facilities Maintenance Worker Sr-MCUC	Non-exempt
119	45241	Equipment Maintenance Supt	Non-exempt
119	45252	Energy Management Supt	Non-exempt
117	45272	Recycle Coord/Recycling Supt	Non-exempt
116	45274	Athletics Facilities Worker	Non-exempt
110	45280	Ticket Booth/Lot Monitor	Non-exempt
110	45282	Field Services Worker-Parking	Non-exempt
110	45284	Asst Parking Maintenance Worker	Non-exempt
112	45285	Parking Maintenance Worker	Non-exempt
115	45287	Parking Facilities Maint-Shift Leader	Non-exempt

117	47424	Enrollment Services Counselor	Non-exempt
118	47425	Coord Stu Enrollment	Non-exempt
119	47426	Mgr Enrollment Services	Exempt

7500 Student Activities Group

Grade:	**Job code:**	**Job title:**	**Flsa:**
117	47521	Coord Student Union Information Services	Non-exempt
118	47531	Coord Student Publications	Non-exempt
116	47541	Account Coord Student Publications	Non-exempt
117	47543	Coord SRWC Budget Operations	Non-exempt
116	47551	Coord Operations	Non-exempt
117	48222	Telecom Technician II	Non-exempt

8000 Academic Services Division

8600 Arts/Special Events Group

Grade:	**Job code:**	**Job title:**	**Flsa:**
117	48631	Stage Manager	Exempt
118	48641	Supv Costume Shop	Non-exempt
888	48653	Technical Svcs Assoc-PAH	Non-exempt
119	48661	Mgr Costume Design	Exempt

3400 Information Services Technical Support Group

Grade:	Job code:	Job title:	Flsa:
217	T43424	Customer Support Specialist	Non-exempt
222	T43431	Coord Instructional Technology Support	Exempt
220	T43455	Software Deployment Specialist	Non-exempt
217	T43457	Technology Specialist	Non-exempt
219	T43458	Sr Technology Specialist	Non-exempt
221	T43459	Lead Technology Specialist	Non-exempt
220	T43461	Enterprise Systems Programmer	Exempt
221	T43462	Sr Enterprise Systems Programmer	Exempt
219	T43471	Applications Systems Analyst	Non-exempt
221	T43472	Sr Applications Systems Analyst	Exempt
217	T43481	Technology Support Analyst	Non-exempt
219	T43482	Sr Technology Support Analyst	Non-exempt

3500 Network & Telecomm Group

Grade:	Job code:	Job title:	Flsa:
216	T43521	Telecom Technician I	Non-exempt
217	T43522	Telecom Technician II	Non-exempt
218	T43523	Telecom Network Administrator	Non-exempt

219	T43581	Server Systems Developer	Exempt

3800 Media Services Group

Grade:	**Job code:**	**Job title:**	**Flsa:**
218	T43811	Multi-Media Specialist	Non-exempt
219	T43821	Coord vNOC	Non-exempt
216	T43852	Coord Distance Education Facilities	Non-exempt
219	T43853	Sr Coord Distance Education Facilities	Exempt
218	T43855	Coord Distance Learning Program Development	Non-exempt
218	T43861	Graphics Instructional Designer	Non-exempt
218	T43862	Instructional Designer	Non-exempt
220	T43871	Curriculum Designer	Exempt

3900 Inst Planning, Anly, Reporting & Data

Grade:	**Job code:**	**Job title:**	**Flsa:**
219	T43911	MIS Analyst	Non-exempt
220	T43912	Sr MIS Analyst	Exempt
219	T43921	Database Administrator	Exempt
221	T43922	Sr Database Administrator	Exempt
220	T43951	Video Network Engineer	Exempt

60000 Grant Funded Positions

61110 Grant Funded Positions

Grade:	**Job code:**	**Job title:**	**Flsa:**
115	61113	HIEI Grant Admin Sec	Non-exempt
115	61117	Grant Admin Sec Chem & Bio Eng	Non-exempt