

~~3359-60-063~~ ~~Master's degree requirements.~~ **3359-60-06.3 Master's degree requirements.**

(A) Admission. When a student is admitted mi3((dm)- d.72BDC TJ 0.204 Tw T\* [(b)-4(e r)-1

It is entirely within the prerogative of the department to assign additional credits of coursework or other requirements in the interest of graduating a fully qualified student.

- (3) No graduate credit may be received for courses taken by examination or for five-hundred-numbered courses previously taken at the four-hundred-number course level as an undergraduate without advance approval from the dean of graduate studies and research.

~~(E)~~ (F) Transfer.

- (1) Up to one-third of the total graduate credits required may be transferred from an accredited college or university, including the university of Akron. Departments and colleges may set more restrictive limits. All transfer credit must be at the “A” or “B” level in graduate courses. The credits must be relevant to the student’s program as determined by the student’s academic department and fall within the six-year time limit. A university of Akron student must receive prior approval from his or her academic department for transfer courses taken elsewhere. A block transfer of credit may be requested if the student holds a prior graduate degree from an accredited college or university, including the university of Akron. A block transfer of credit does not not apply to the student’s six-year time limit for degree completion.
- (2) A student seeking to transfer credits must have full admission and be in good standing at the university of Akron ~~and the school in which the credits were achieved.~~ Transfer credit shall not be recorded until a student has completed twelve semester credits at the university of Akron with a grade-point average of 3.00 or better.

~~(F)~~ (G) Optional department requirements. Each department may set special requirements with regard to entrance examinations, qualifying examinations, foreign language, required courses and thesis. Details are available from the head of the major department.

~~(G)~~ — Advancement to candidacy.

- (1) ~~A student should apply for advancement to candidacy after completion of one half of the credits required for the degree in his or her program. A student must be in good standing to be advanced to candidacy.~~
- (2) ~~Advancement to candidacy forms must be submitted no later than the fifteenth of May for the January commencement and no later than the fifteenth of September for the May commencement. These forms are available in the office of the dean of graduate studies and research or in the academic department.~~

(H) Graduation.

- (1) To be cleared for graduation, a candidate must have:
- (a) Completed coursework with a minimum grade-point average of at least 3.00.
- (b) ~~Been advanced to candidacy.~~
- (~~e~~) (b) Filed an online application for graduation with the registrar.
- (~~d~~) (c) Paid all applicable fees.
- (~~e~~) (d) Met any other department and university requirements applicable.
- (2) If a thesis is required, ~~two copies~~ a final online submission, properly prepared, ~~are~~ is due in the graduate school at least ~~two~~ three weeks prior to commencement. ~~These copies~~ This copy must be signed by the adviser, faculty reader, department head and college dean prior to submission to the dean of graduate studies and research. A manual entitled "Guidelines for Preparing a Thesis or Dissertation" is available ~~in the graduate school~~ online and all copies of the thesis must conform to these instructions.

Effective: May 22, 1991

Certification: \_\_\_\_\_  
Secretary

Board of Trustees

Prom. Under: 111.15

Rule Amp.: Ch. 3359

Prior Effective Dates: Prior to 11/4/77, 8/30/79, 1/30/81, ~~and~~ 12/31/86, 5/22/91